



Recess Aide

Qualifications: High School Diploma

Demonstrate ability to work successfully with children and adults.

- Good physical health and ability to perform assigned duties.
- Required background check
- First aid/CPR certification

Reports to: Principal/Administrative Assistant

Supervises: Recess activities under the direction of the Santiam Christian Elementary Administration

Job Goal: To assist in maintaining a safe recess environment by encouraging appropriate student social interactions through supervision of student play during recess time.

Responsibilities:

- Supervise students and maintain a cooperative atmosphere during recess.
- Circulate among students and attempt to resolve minor problems as they arise.
- Assist in organizing various play activities and games
- Supervise the dismissal of students from the playground.
- Inform administration immediately of any serious disciplinary problems.
- Question any non-school visitors and refer them to the main office to sign in.
- Keep building administration informed of any safety concerns.
- Establish and maintain a safe environment during recess.
- Perform any other duties or responsibilities as designated by the Principal/Administrative Assistant.

Terms of Employment:

This is a 4 -4.5 hour day position on Tue/Thr./Fri