



## Family Service Hour Tracking

In a continuing effort to add more ease to your Family Service Hour tracking we are excited to offer Online Service Hour Tracking. You can easily log into your Family Portal (ParentsWeb) account from a computer or mobile device and add service hours at any time!

This will eliminate the need to remember to record hours at a later date or keep track of physical forms throughout the year. You simply add your service hours throughout the year and the Family Portal (ParentsWeb) will store all of your hours. At the end of the year there is nothing to turn in and your credit will be applied to your account. It's that simple.

To check out the new option, log in via the Family Portal app or from RenWeb.com, choose "Family" from your account options on the left hand side, then choose "Service Hours" in the middle of the page. You can add hours from here quickly and easily.

That's it!

If you have any questions about the new tracking system please feel free to contact Family Accounts at:

[FamilyAccounts@santiam.org](mailto:FamilyAccounts@santiam.org)

541.745.5524 x125

### REMINDER

**-Family Service Hours must be completed by June 30<sup>th</sup>**

**-5 of your 30 required hours must be spent on a Major Fundraiser or other authorized activity**