



# Administrator Application Santiam Christian Schools

[www.santiamchristian.org](http://www.santiamchristian.org)

7220 NE Arnold Ave

Corvallis, OR 97330

(P) 541-745-5524

(F) 541-745-6338

Application Date: \_\_\_\_\_

Date Available: \_\_\_\_\_

<b>Last Name</b>	<b>First Name</b>	<b>Cell Phone</b>
<b>Mailing Address</b>	<b>City State Zip Code</b>	<b>Home Phone</b>
<b>Email Address:</b>		

When is the best time to contact you? \_\_\_\_\_

### Position Desired

- Elementary Principal     
  Junior High Principal     
  High School Principal  
 Superintendent     
  Business Administrator     
  Athletic Director  
 Director of Development     
  Preschool Director

### Education and Professional Training

	Name of School	Course of Study	Diploma/ Degree	Date Received
Undergraduate				
Undergraduate				
Graduate/ Professional				
Other (Specify)				

### Teaching Credentials

	Yes/No	Type of Credential/Subject Area	Expiration Date
ACSI Teacher Certification:			
State Teacher Certification:			

### Administrative Credentials

	Yes/No	Type of Certification/Subject Area		Expiration Date
ACSI Administrator Certification:				
State Administrator Certification:		What State?		

### Teaching/Administrative Experience

	Public School	Private School
Years of Teaching Experience		
Years of Administrative Experience		

### Personal/Professional References

Please list two (2) references who are qualified to speak of your spiritual experience and Christian service.

Name	Phone Number	Position

Please list three (3) references who are qualified to speak of your professional training and experience.

Name	Phone Number	Position

### Christian Background

On a separate sheet of paper, please include your personal testimony.		
What is your local church affiliation?		
Are you a member?	Are you actively involved?	Pastor's Name:

## Work Experience

Please start with your current or most recent job.

<b>Employer:</b>	<b>Dates Employed</b>		<b>Work Performed:</b>
	<b>From</b>	<b>To</b>	
<b>Address:</b>			
<b>Phone Number:</b>			
<b>Supervisor:</b>			
<b>Reason for Leaving:</b>			<b>May we contact this employer?</b>

<b>Employer:</b>	<b>Dates Employed</b>		<b>Work Performed:</b>
	<b>From</b>	<b>To</b>	
<b>Address:</b>			
<b>Phone Number:</b>			
<b>Supervisor:</b>			
<b>Reason for Leaving:</b>			<b>May we contact this employer?</b>

<b>Employer:</b>	<b>Dates Employed</b>		<b>Work Performed:</b>
	<b>From</b>	<b>To</b>	
<b>Address:</b>			
<b>Phone Number:</b>			
<b>Supervisor:</b>			
<b>Reason for Leaving:</b>			<b>May we contact this employer?</b>

Please list any other training, experience, education or certifications that would qualify you for this position:

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## Spiritual Qualifications

These spiritual qualifications are essential for employment at Santiam Christian School. In the spiritual qualifications area, deviation from Scriptural standards, or failure to comply with the **Christian role model** guidelines, will be grounds for disciplinary action and may lead to termination.

1. Must be a "born-again" Christian who knows the Lord Jesus Christ as Savior (John 3:3; 1 Peter 1:23).
2. Must be a spiritually mature and growing Christian who is active in their Christian life, with an understanding and commitment to the philosophy of Christian Education compatible with that of Santiam Christian Schools.
3. Accepts, without reservation, Santiam Christian School's Statement of Faith.
4. Affirms that the Bible is God's Word and the standard for faith and daily living.
5. Manifests by daily example the highest Christian virtue serving as a **Christian role model** (1 Timothy 4:12), both in and out of school, to pupils (Luke 6:40), parents, and fellow employees. Instruction is not only through rational explanation of formal subject material, but even more powerfully, through word, deed, example, and shared experience.
6. Must be a role model in judgment, dignity, respect, and Christian living. This includes the development of the Fruits of the Spirit in one's life (Galatians 5:22-23), and refraining from engaging in personal areas of liberty in situations where an offense may be created within the Body of Christ. (I Cor. 8:9; Eph. 5:18; Col. 3:17; Titus 2:7-8 TLB; I Thess. 5:22-23; James 3:17-18).
7. Agrees to be a **Christian role model** by faithfully attending and financially supporting a local church whose fundamental beliefs are in agreement with the Santiam Christian Statement of Faith (Hebrews 10:25).
8. Agrees to accept the board's interpretation of biblical standards for sexual behavior. Any sexual misconduct including, but not limited to premarital, extramarital, or homosexual activity; sexual harassment; use or viewing of pornographic material or websites; and sexual abuse of children, is forbidden and violates the employment requirement of being a **Christian role model** (Romans 12:1-2; I Corinthians 6:9-20; Ephesians 5:1-11; I Thessalonians 4:3-8; I John 3:1-3).
9. Agrees that the unique roles of the male and female are clearly defined in Scripture, and that Romans 1:24-32 condemns the homosexual lifestyle (Romans 12:1-2; 1 Cor. 6:9-20; Ephesians 4:1-11, 5:3-5; 1 Thessalonians 4:3-8; 1 Timothy 4:12; 2 Timothy 2:19-22; 1 Peter 1:15-16, 2:15-17; 1 John 3:1-3).
10. Will identify with, and dress in accordance with, and use the facilities associated with, their biological gender. Our belief is that God immutably bestows gender upon each person as male or female to reflect His image.
11. Shall be a **Christian role model** in the family and in financial areas. This conduct shall include, but not be limited to, one who manages his own family and finances well (I Tim. 3:4-5; I Tim. 5:8).

Do you subscribe, without reservation, to the listed Spiritual Qualifications? Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Santiam Christian Schools Statement of Faith

We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (II Timothy 3:16, II Peter 1:21).

We believe there is one God, eternally existent in three persons - Father, Son, and Holy Spirit (Gen. 1:1, Matt. 28:19, John 10:30).

We believe in the deity of Christ (John 10:33); His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35); His sinless life (Hebrews 4:15, Hebrews 7:26); His miracles (John 2:11); His vicarious and atoning death (I Corinthians 15:3, Ephesians 1:7, Hebrews 2:9); His resurrection (John 11:25, I Corinthians 15:4); His ascension to the right hand of the Father (Mark 16:19); His personal return in power and glory (Acts 1:11, Revelation 19:11).

We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace, through faith, are we saved (John 3:16-21, John 5:24, Romans 3:23, Romans 5:8-9, Ephesians 2:8-10, Titus 3:5).

We believe in the resurrection of both the saved and the lost; the saved unto the resurrection of life, and the lost unto the resurrection of damnation. (John 5:28-29).

We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, I Cor. 12:12-13, Galatians 3:26-28). We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13-14, I Corinthians 3:16, I Corinthians 6:19-20, Ephesians 4:30, 5:18).

**Please carefully read our Statement of Faith and indicate your degree of support (only sign one line).**

\* I fully support the Statement of Faith as written, without mental reservations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* I support the Statement of Faith except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* You have read our Statement of Faith. If you strongly hold any doctrines that are not in that statement (e.g., instrumental music should not be a part of a worship service, speaking in tongues is required for salvation, etc.), please sign here and describe those differences on a separate sheet of paper.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Personal History

If you answer "Yes" to any of the questions in this section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition, or other appropriate explanation.

Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer? Yes \_\_\_\_\_ No \_\_\_\_\_

Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior or violation of an employer's sexual misconduct or harassment policy? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been charged (even if dropped) in a **civil** or **criminal** proceeding, convicted of, or under pending indictment for any crime that bears upon your fitness to work with children? These would include, but not be limited to sexual abuse or molestation of children, sexual harassment, or any other criminal activity involving youth or children. Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever entered a plea of guilty, a plea of 'no contest' (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for **any** crime other than a minor traffic offense? Yes \_\_\_\_\_ No \_\_\_\_\_

## Applicant Certification and Agreement

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that falsification of any statement, significant omission of fact, or supplying misleading information in my application, may prevent me being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I understand that Santiam Christian Schools does not discriminate in its employment practices against any person because of gender, age, race, color, and national or ethnic origin. I understand that this is only an application for employment and that no employment contract is being offered at this time.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Authorization to Release Reference Information

I authorize Santiam Christian Schools to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluation, my educational preparation, and other matters related to my suitability for the position. I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Background Investigation Consent

Since I will be working with children, I hereby authorize SANTIAM CHRISTIAN SCHOOLS, and/or its agents to make an independent investigation of my background, references, character, past employment, education, credit history, criminal or police records, including those maintained by both public and private organizations, and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for working with children.

I release SANTIAM CHRISTIAN SCHOOLS and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regards to the information obtained from any and all of the above referenced sources used.

The following is my true and complete legal name and all information contained herein is true and correct to the best of my knowledge:

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Applicant Full Name (First, Middle Initial, Last)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_