



2012-2013 SANTIAM CHRISTIAN SCHOOLS

STUDENT REFERRAL / INCENTIVE PROGRAM RULES

The purpose of this program is to provide a discount to existing Santiam Christian families and staff for promoting Santiam Christian Schools and encouraging the application for Admission to SC in their churches, Bible studies and workplaces.

Yes, we are looking for qualified NEW families, but we also care deeply about our current families and how SC is perceived by the community. As we strive to “expand our tents”, please take prayerful consideration to represent Christ and SC well as you share with potential new families.

- 1) The Program shall be open to ALL Santiam Christian Schools Families (including Grandparents) and SC employees.
- 2) It is the **REFERRING FAMILY’S responsibility** to be sure that the *Prospective Family* **mentions this program and the Referring Family’s name during their first contact with the Admissions Office** (via phone or in person). To insure this occurs, you may choose to accompany and/or assist in making their first contact. **REFERRALS CAN NOT BE MADE RETROACTIVELY.**
- 3) It is the **REFERRING FAMILY’S responsibility** to be sure that the *Prospective Family* **verifies the REFERRING FAMILY’S name/phone number on the students(s) application form in the box marked “Referral Verification”**. No exceptions will be made to this requirement.
- 4) It is the **REFERRING FAMILY’S responsibility** to submit a completed Student Referral Form to the Admissions Office. Forms are available at the Elementary, High School, and Admissions Offices or may be printed off the website at www.santiamchristian.org (Admissions > Student Referral Form)
- 5) Referral tuition discount amounts:
 - Grades K-12 (full-time/full-tuition) qualify for the full referral discount (\$1000/student).
 - Pre K (5 day) and ½ day K referrals qualify for a \$300 total discount (per student).
 - Pre K (2 and 3 day) qualifies for a \$150 total discount (per student).
- 6) This offer applies **ONLY** to **NEW** family applicants. Younger siblings of current or past Santiam families do not qualify.
- 7) **SC Families/employees will receive a tuition discount for each referred student that is accepted, enrolled, and enrollment continues in good standing, into second semester. Half of the discount amount will be credited to your tuition obligation during the second week of school. The second half will be credited at the beginning of second semester.**
- 8) There is no limit to the number of students that a SC family may refer.
- 9) The regular enrollment criteria must be met (Application/Testing/Principal Interview). **Final decision for student acceptance rests with the building principal.**
- 10) This program will only be in effect March 2012 through August 2012. (Applications **received** on or before August 31, 2012 will be allowed to continue through the process.)

QUESTIONS? Call the Admissions Office at 541-745-5524 Ext. 243 or email
admissions@santiam.org



SANTIAM CHRISTIAN SCHOOLS
Student Referral Form*

This document MUST be completed by the Referring Family and submitted directly to the Admissions Office.

Referring Family: _____
Last Name First

_____ Phone Cell phone email

How do you know this family? _____

What did you do to facilitate this referral? _____

By signing this document I am indicating that I have read and understand the Student Referral/Incentive Program Rules and will abide by them.

 Referring Person's Signature Date

Prospective Family: _____
Last Name, First

_____ Phone Cell phone email

_____ Address City ST Zip

Prospective Students:

 Last, First Grade (2012-13)

 Last, First Grade (2012-13)

 Last, First Grade (2012-13)

 Last, First Grade (2012-13)

*Forms are also available through the Admissions Office or may be printed off the website at www.santiamchristian.org (Admissions > Student Referral Form) Feel free to make copies.

**QUESTIONS? Call the Admissions Office at 541-745-5524 ext. 243
 or email admissions@santiam.org**